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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Space, Maintenance, & Facilities Division DATE: 5 August 1953

MK 8/6/53.

FROM : Chief, Motor Pool Branch

SUBJECT: Report for Month of July

1. The following items are of interest to the Motor Pool Branch and are noted for your information.
2. Shuttle Bus Service.--
 - a. Number of passengers carried on busses from North Building, Quarters Eye, and Pentagon--36,766.
 - b. Number of passengers carried on busses from North Building to [REDACTED] and Y Building--3,310.
 - c. Total passengers carried for the month--47,135 (an increase of 3,786 over June 1953).
 - d. Daily average of bus passengers--2,049.
 - e. Total mileage of all busses--15,388.
3. Assigned and Pool Car Service.--
 - a. Total mileage of radio operated pool cars--3,895.
 - b. Total mileage of radio operated pool cars per day--169.
 - c. Total number of calls serviced by pool cars--316.
 - d. Total number of pool calls serviced by assigned cars--232.
 - e. Total mileage of all cars--65,512.
4. Monthly Mileage of Truck Operations.--
 - a. Total mileage of all trucks--6,412 (an increase of 95 miles over June 1953).

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NUMBER OF TRIPS MADE BY ASSIGNED
AGENCY PASSENGER VEHICLES FOR MONTH OF JULY

<u>Office</u>	<u>Average Number of Trips Per Day</u>	<u>Average Time Per Trip</u>
Deputy Director, CIA	2✓	1 hour 8 minutes
Deputy Director, Plans	2✓	1 hour 5 minutes
Deputy Director, Intelligence	6	45 minutes
Deputy Director, Administration	6✓	43 minutes
Office of National Estimates	3✓	42 minutes
Office of Scientific Intelligence	6	31 minutes
Office of Research and Reports	6	36 minutes
Office of Current Intelligence	6	44 minutes
Office of Collection and Dissemination	5	57 minutes
Office of Collection and Dissemination	6	38 minutes
Office of Operations	3✓	39 minutes
Office of Communications	4	43 minutes
General Services Office, Courier Office	7	53 minutes
Personnel Office	5	42 minutes
Logistics Office	8	51 minutes
Technical Services Staff	6✓	71 minutes
Office of Foreign Intelligence	3✓	2 hours 13 minutes
████████████████████	6	49 minutes
████████████████████	5	37 minutes
Transportation and Finance Division	2	2 hours 40 minutes
National Security Council	5	49 minutes

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TRIPS NOT LISTED

Office

Director, CIA

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